

Wasit/ Al- Hora
neighborhood

ohoodhmood@gmail.com

Cell-Phone Numbers
(07807295909)

Ohood Hmood Salih Al-Hachami

Professional Summary

Nine years of experience in conducting technical assistance, training, and workshops to assist Wasit Local government and public administration to monitor the performance of the budgeting function, also enhance the capacity of services delivery performance in the province. Also, have the ability to demonstrated work as a team member and individual with focused manner to support the goals organization. These experiences accumulative from the work with Iraq Governance Strengthening Project (GSP) – Chemonics (IDS) and Local Governance Program - RTI International and Wasit University. I have ability to communicate proficiently with clients, and the teamwork, regarding interpersonal and networking skills. Can maintain excellent professional relationships with provincial government entities including the governor office, provincial council, local councils and departments as consultant and TOT trainer.

Sex

- Female

Marital States

- Married

Experience

September 05, 2018 – November 29, 2018

DAI, USAID funded Iraq Governance and Performance Accountability (IGPA).

Government operation manual – Financial Consultant Services

- As a part of the consultation team, working – on agree on the Included functions, handling protocols, dealing with the donation, internal audit, service department functions, and others.
- Prepare a manual outline through completing a general description, function description and using the templates which should be prepared as a result of the conducted workshops with the beneficiaries.
- Prepare the Manual through the detailed description of the functions of the different units. A list of processes under each function and detailed description of processes for each function which include: process objectives, the scope of process, detailed steps, executor of each step, tools used, templates used and remarks.
- Build the team's (HCCPSec and the provinces teams) capacity through training them on how to prepare the manual, determine the outputs and seeking feedback and change or updating the manual when needed.

September 2012 – May 2017
Iraq Governance Strengthening Project (GSP) – Chemonics (IDS)
Project Specialist-Budgeting

- Provide mentorship and coaching, and develop and implement workshops in financial management, budget preparation, budget cycle, analysis and monitoring of budget and expenditures.
- Assist the provincial governments in understanding and implementing budget laws and Ministry of Planning (MoP) and Ministry of Finance (MoF) instructions and procedures
- Assisted Wasit local government identifies local revenue opportunities to respond to the current budget constraints.
- Worked on analyzing functions for decentralized directorates to determine transferable functions in preparation of the transfer to a decentralized system
- Work closely with the provincial planning specialist to devise coherent provincial planning procedures using an integrated development planning (IDP) approach which involves all relevant stakeholders including citizens to reflect the province's short and long-term objectives
- Assist in developing and preparing provincial development strategies (PDSs), provincial development plans (PDPs) and Prioritized projects lists (PPLs)
- Establish communications and maintain productive work relationships with the local governments.
- Prepare monthly training and technical assistance event schedules and projections and periodic reports describing activities as required.
- Attend trainings, workshops, and conferences with governmental counterparts and assist in applying best practices gleaned from such activities to the GO and PC;
- Assisting the local government to establish Financial Directorate to implement the financial functions for the transferred directorates according to the law.
- Assisting the local Government in streamline the financial procedures for the contractors' payment in the investment budget.
- Assisting the local government of Wasit Province and the targeted directorates to adopt the unified result of the DMAT for the targeted three ministries to achieving the goals of implementing article 45 of Law 21 for 2008 and its amendments.
- Assisting the local government of Wasit Province and the targeted directorates to implementing the transferred functions and services according to the ministerial transferring letters.
- Assisting the local government to found the suggested list for the economic opportunities for the local revenues and establish the division of the local revenues in Wasit GO.
- Conducted a training workshop for the financial directorate staff and the staff of accounting and auditing division of the transferred directorates in financial management field the process of

preparing the general budgets for the province.

- Assisting the Financial Directorate staff to prepare the general budgets of the province and sent it to Wasit PC and they approve it.
- Assisting the newly four ministries' directorates on the procedures of the funding from the Financial Directorate in the province.
- Assisting in building the training materials for local and national Workshops with GSP – Taqadum OD Team.
- Assisting the Directorate of Agriculture to complete the analyzing of their functions and services by using GSP – Taqadum DMAP.
- Assisting the newly targeted directorates to share the results of the initial analyses WS with the remaining provinces for review and document the notes discussed by the provinces.
- Receiving appreciation letters from the local government PC & GO

Dec 2010 – Sep 2011

Research Triangle Institute (RTI) – Local Governance Program (LGPIII) – Wasit Province.

Associate Provincial Advisor – Budgeting

- Assist the provincial government in formulation and execution of the provincial budget.
- provide consultancy for the preparation of annual budget to the operational and investment departments and the provincial council and local councils in the province and district
- Assist the provincial government in oversight and monitoring of their O&M and investment budgets.
- Advise on best practices for tracking provincial expenses.
- Assist relevant departments in the application instructions and implementation of annual budget
- provide financial consultancy in the application of laws and regulations and instructions for billing
- Participation in the budget workshops within and outside the province
- Follow-up of monthly exchange that get in the program of regional development and to prepare a report each month to send to Associate Provincial Senior Advisor–Budgeting.

Jan 2009 – Dec 2010 Research Triangle Institute (RTI) – Local Governance Program (LGPIII) – Wasit Province.

Associate Provincial Advisor – Monitoring

- Works with Senior Provincial Advisor Monitoring to assist the provincial government to monitor the performance of the delivery of services in the province.
- Follow-up system of investment projects Activities (CAPTS) with Monitoring Team.
- Training staff on the process of investment projects data entries.
- Assist the provincial government to develop a performance-monitoring plan, implement that plan, and generate reports.
- Assist the Provincial Council and the Office of the conservative official correspondence for local revenues provided for in the budget law
- Participate in the preparation of studies on the fiscal decentralization law and the laws of the disengagement and the concept of financial management
- preparation of reports computational models of electronic and adopted in the work of the concerned authorities instead of reporting manual

2007– January 2009 Research Triangle Institute (RTI) – Local Governance Program (LGPIII) – Wasit Province.

Associate Provincial Advisor – Budgeting

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- Provide financial consultancy in the application of laws and regulations and instructions for billing.
- Participation in the budget workshops within and outside the province.

Education

- Wasit University / College of Management and Economics
“Department of Economics, Finance Branch Banking”
- Master of Economic .

Skills

- Ability to communicate skills and experience to others as a trainer and advisor; Excellent managerial, interpersonal and networking skills, as well as the ability to conduct professional political relationships
- Computer skills including the use of word processing programs, preparing power point presentations, and emails.

Language

- Arabic Native Speaker
- English Easy to understand , difficult to talk

Certification and Recommendation

- Online Training of Standards of Business Conduct by Chemonics 2015 and 2016
- Recommendation from LGPII Program
- Certificate in project performance evaluation
- Certificate of merit in the control
- Certificate of Merit of the end of LGPII Program
- TOT Certificate from LGP Program
- Certificate of appreciation form Wasit Provincial Council
- Certificate of Merit of the end of LGPIII Program

References

Najed Hamoody, nhmageed@gmail.com National Program – Budgeting RTI and GSP-Taquadum

Emad J. Muhammad emadmuhammad@hotmail.com Wasit office Provincial Team Leader RTI

Mustafa Toman Thahab, Regional Manager - GSP-Taquadum - Chemonics (IDS) mthahb@iraggsp.org

Mohammad A. Kadhum Title: Wasit Provincial Coordinator, GSP-Taquadum - Chemonics (IDS) mkadhim@iraggsp.org